

**PORT OF GOLD BEACH
MINUTES
January 15, 2009
Regular Meeting**

Present:

Milt Walker, President
Moe Johnson, Vice-President
Clay Dalrymple, Commissioner
Bill McNair, Commissioner

Absent:

Charles Riddle, Secretary

Errol Roberts, Manager

The meeting was called to order by President Milt Walker at 7:00. The roll was called and the Pledge of Allegiance was recited.

AUDIENCE COMMENTS: Dixie Boley of Fisherman's Direct complemented the Port Manager on how well the Port is being maintained and the good condition of the high dock hoist.

Jim Wernicke, Mayor of Gold Beach, is interested in a possible coalition with the Port and the City working together to seek out developers that would build on Port property. One idea was the development of a recreational facility on Port property.

ACCOUNTS PAYABLE:

After review of the accounts payable, they were **THEY WERE APPROVED BY CONSENSUS AFTER A MOTION BY Bill McNair and seconded by Clay Dalrymple.**

ACCOUNTS RECEIVABLE.

The accounts receivable list for 1/5/09 was examined. Errol explained that all accounts in arrears over 90 days have been sent to collections.

BUDGET REPORT:

Jeff Kemp, Port Accountant, was absent, so Errol gave the report. Jeff had noted in his written report that the moorage was up because Dr. Druzdzel had just paid his annual moorage. The Huntley Park funds were off budget for the month because some of the money had been collected from the month before was not turned in until the following month. President Milt Walker said he would like to see the income accounted for in the month it was due and Commissioner Johnson agreed. They discussed being able to see monthly comparisons and

Port Manager Roberts said he would talk to the accountant about crediting it in that manner. Errol then explained the settlement the Port has received from insurance to repair the docks from the damage they suffered in the storm in December, 2007. Jeff had researched to see if the money received would entail a supplemental budget; however there is statute that provides that the money can be received by resolution as it was a natural disaster. That resolution is Resolution 09-01 and will be prepared and ready for signature next week.

Bill McNair motioned that the resolution 09-01 be approved, seconded by Clay Dalrymple and passed by consensus.

APPROVAL OF MINUTES:

Moe Johnson moved to approve the minutes as presented, Clay seconded and passed by consensus.

OLD BUSINESS:

Errol discussed the ordinance rewrite. He sent one to the City and one to the Sheriff's office. Sheriff Bishop suggested a clause be inserted stating that the ordinance would be done in compliance with state law.

Errol also discussed the new requirement from the Oregon Parks Department that people cannot carry driftwood, logs, etc., from the State Land except by permit and in no case can it be used commercially. Also, the state requires that the Port, if they allow people to pick up anything off the Port's property along the beach, issue a permit to do so. The permits are free, but the commission wants further information about possible blanket permission.

Regarding jurisdiction for any enforcement of the ordinance, it was suggested the ordinance read that any hearings or sentences would be in the court that has jurisdiction.

The policy for manager benefits was discussed and Roberts suggested instead of sick leave, comp time and vacation time, it should just be grouped together under "Paid Time Off". Roberts will develop a policy for presentation to the Board for comment and approval.

NEW BUSINESS:

Re: Weinberg Lease: Errol reported he had presented the lease for signature and it has not been returned. The Port's costs are now at about \$1700 in attorney's fees for this lease.

Re: Cabrera Lease: Ms. Cabrera has found another place and has moved her business. Roberts said the space 102A in the Cannery Building needs some major renovations in that there are no windows and only one door. He thinks

they need to put a vent system in and the cost would probably use up the first year's rent receipts.

Re: Hanson Lease: The lease is signed by Mr. Hanson, ready for the commissioners to approve and sign.

Re: Lottis lease: It has been presented and has not been returned. It includes all the facilities used by Lottis such as building, land, parking, dock, and storage. There will be no parking of the boats/trailers in the parking lot. Walker would like to see the port enforce this since they have spent considerable money preparing a boat parking area and they shouldn't just be leaving them parked in the parking lot.

MANAGER REPORT:

Errol reported on the high-dock repair and that he has sent more paperwork to HUD. The comment period has passed with no comments received and the engineering study has been done. When the funds are released, the specs and scope of work packets will be prepared and advertising for bids will begin. The port has received \$50,000 from HUD to pay for the engineering study.

He next reported on the improvements at the fish cleaning station. And complimented his work staff for the good job they did. President Walker agreed and said he is just very pleased with the improvements.

On December 30, FEMA was here to inspect the repairs on the jetty. The port should be getting about \$45,000 from them.

Roberts reported that the current insurance bill is \$44,000 plus about \$3500 for the airport. The good news is that the company has dropped the Port's personal liability deductible down from \$50,000 to \$25,000. This is due to the improved performance and stability of the port.

Errol said he and Moe Johnson will be going to Portland on Feb. 5, 6 7 and 8, for the Special Districts meeting in Portland.

Errol also said that all the bills are paid on the AWOS with \$22,000+ left over which he plans to use to put a gate on the back fence and put in a gravel road for a service entrance.

COMMISSIONER'S COMMENTS:

Clay thanked Errol for the fine job he has been doing as manager and the Board agreed.

Bill asked about dock replacement schedule and Errol explained his plans for Phase 1 and 2. Bill also mentioned a bill for the "4 Port's Group". Bill said \$220.00 is the share for Port of Gold Beach.

AUDIENCE COMMENTS: John Truesdell, new councilor for the city observed that the Port is doing a wonderful job. Sue Johnson said she has been attending the port meetings for 8 years and she thinks this board is doing a wonderful job and the Port is much improved since they took over and she also thinks that Errol is doing a great job as manager.

It was remarked that the presence of Roy Kochel, a dependable participant at all of the Port's meetings for many years, was missed, as he had passed away. The port staff will see that a remembrance will be sent to Roy's wife.

The meeting was adjourned at 8:25 p.m.

ATTEST:

Milt Walker, Board President

DATED _____

Charles Riddle, Board Secretary

DATED _____