

**PORT OF GOLD BEACH  
MINUTES  
November 19, 2009  
Regular Meeting**

**Present:**

Milt Walker, President  
Charles Riddle, Secretary (Telephonically)  
Moe Johnson, Vice-President (Telephonically)  
Larry Prestininzi, Commissioner  
Bill McNair, Commissioner

Errol Roberts, Port Manager  
Charlie Casey, Huntley Park Manager  
Jeff Kemp, Port Accountant

**Absent:**

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Meeting was called to order by President Walker at 7:05 p.m., the roll was called and the Pledge of Allegiance was recited.

**Audience Comments:** Margie Roberts reminded everyone about the Port Christmas party on December 12<sup>th</sup>.

**Accounts Payable:** There was discussion on the October 20<sup>th</sup> payables. On the November 5<sup>th</sup> payables, Jeff Kemp explained the charges regarding the debit card and those details are not presently on the budget report. It was concluded that debit card charges should be a part of payables. *McNair moved to approve both October 20 and November 5 payables and Prestininzi seconded. Motion passed 5-0.*

**Accounts Receivable:** The city of Gold Beach bill has been settled. The City's insurance will pay \$5545.37 (half of the claim). Mail Boats annual lease on the corner property has been charged late fees and should be paid soon. According to Roberts, they usually take about 3 months to pay it.

**Financial/budget Report:** Jeff Kemp discussed his report with property taxes due and coming in. The Huntley Park deposits should be in by the end of the month. He said that the Port is under budget. The grant funds should be zeroed out. The store sales and wood revenues from Huntley Park are down now with the end of the season. He will be working on the information required for the audit.

**Minutes:** There were no corrections or comments regarding the minutes of October 15<sup>th</sup>. *McNair motioned to approve and Prestininzi seconded. Motion passed 5-0.*

**Old Business:** A discussion on the long range goals led by Riddle. Walker suggested that they have a workshop to discuss long range plans and set the meeting in January. It was the consensus of all to schedule this workshop.

**New Business:** Roberts reported that Clay Dalrymple had looked into plans and cost to bring in electricity and water hook ups at some of the sites at Huntley Park. This will also be discussed at the workshop.

A lease agreement form was discussed and Roberts will have a pre-lease agreement implemented with a deposit required by the prospective tenant. The Commissioners can accept the lease or refuse when completed. New equipment purchase was discussed by Roberts. The Commissioners want to see the cost of purchasing new equipment and leasing it by job requirement and see if it will be cost effective to buy a back hoe/loader/bucket/forklift/box

scraper/dump trailer. There is money from the insurance settlement of the high dock and equipment could be purchased. This topic will be discussed at the workshop.

**Huntley Park:** Charlie Casey reported that things are in good shape and moving people from the back of the Park towards the front. He will need to purchase firewood as he has about one cord left. There are no projects going on now.

**Manager's Report:** Roberts reported that the high dock work is finished. The marina docks project is complete except for tweaking and the need to reset some pilings and install lights and an aluminum ramp. A concrete cap will be completed after all the gravel settles. Roberts attended the Watershed Council meeting this week and they had no objections to the high dock replacement. Curry Sport Fisherman's Sea Lion harassment Patrol was discussed. NOAA granted \$5,000 towards covering cost of removal of carcasses and for fuel and the Port gives in-kind to the project with storage of equipment and is the agent to oversee and pay the employees involved with the patrol and a portion of the launch fees goes towards this effort.

A future project Roberts is looking into the taxiway at the airport to be replaced with funds from Connect Oregon III of approximately \$600,000 with 20% matching funds from Federal funds. He reported that the Port is on the list for receiving the funds. He will keep the commissioners updated on this.

The airport also needs to have the fuel hoses and nozzles replaced. Roberts said that he has talked with Western Petroleum about funding to replace these at a cost of about \$7,000.

The Cannery Building paint and some of the roof metal is completed. Some of the signs need to be redone.

The meeting went into **Executive Session** at 9:10PM under ORS 192.660 (2)(e) and ORS 192.660 (2)(i).

The meeting returned to **Regular Session** at 9:39PM. ***Motion was made by McNair, seconded by Prestininzi to award Port staff a Christmas bonus of approximately 2% of their annual wage. Passed 4-0. (Johnson was off line due to technical difficulties).***

**Commissioner's Comments:** Riddle made remarks regarding information now posted on Port's website. Walker commented on the lack of insurance by Mike Neil as required by lease.

**At 9:45PM motion to adjourn was made by McNair, and seconded by Riddle. Passed by consensus 4-0.**

ATTEST:

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Milt Walker, Board President

Dated \_\_\_\_\_

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Charles Riddle, Board Secretary

Dated \_\_\_\_\_