

**PORT OF GOLD BEACH
MINUTES
REGULAR MEETING
February 18, 2010**

Present:

**Milt Walker, President
Moe Johnson, Vice-President
Larry Prestininzi, Commissioner
Charles Riddle, Secretary,
Bill McNair, Commissioner**

Absent:

Jeff Kemp, Accountant

**Errol Roberts, Manager
Charlie Casey, Huntley Park Manager**

The meeting was called to order by President Milt Walker at 7pm, the roll was called and the Pledge of Allegiance was recited.

Charlie Casey, Manager of Huntley Park was present and reported that they are getting ready for spring, that everything is coming along well and the good weather has been of benefit in their work. The tractor has 2 new tires installed, 2 more cords of wood were purchased for a total of 5 cords, and an order for a truck load of fire wood has been placed and is planned for a later delivery.

Johnson moved the accounts payable for January 20, 2010 be approved, seconded by Riddle, passed by consensus.

Riddle moved that accounts payable for February 5, 2010 be approved, seconded by McNair, passed by consensus.

Accounts receivable were examined with no major concerns noted.

Jeff Kemp, Port Accountant, was not present but he did submit a letter stating the budget is on track. Riddle noted that the revenues are approximately \$50,000 more than estimated and the expenditures were about \$20,000 less, leaving a good cushion of about \$70,000. Manager Roberts said a most of the spending will be done toward the end of the budget cycle.

Johnson moved the minutes for January 21, 2010 be approved; seconded by McNair. Vote was 4-0 with Walker abstaining as he was not present at that meeting.

Old Business: Riddle gave his thoughts on the long range goals and feels that due to the present economic situation it would be difficult to set goals for the future. It was decided that the board members would each take some specific area as their responsibility. Johnson will make suggestions and assist with policy updates. Prestininzi and Walker will take care of miscellaneous items regarding the upriver lands and Huntley Park and bring reports back to the board. Riddle's area will be the airport and McNair will make suggestions and reports regarding the marina.

Johnson said suggestions were made by SDAO to update the drug policy and it would be available on the internet. Robert's will take care of it.

Manager Roberts said that although it has not been done in the past, it is now necessary to budget funds for maintaining the upriver lands and it was agreed to add that new line in the upcoming budget.

Riddle explained that the airport is part of the National Airspace Plans and as such, we get about \$150,000 annually from the FAA to maintain the airport. He said that along with that, we accept an obligation to operate the airport for 20 years from the date of the last federal funds received. Riddle said that at this point, revenues are \$40,000 and expenditures are \$20,000. Any profit must be spent on the airport. He had reviewed some old records and found that FAA put up some of the money to buy the airport property from the Buffington family.

Roberts advised he is working on the pile driving permits and the new gangway is going in when he is able to get a crane here. McNair said that his crew keeps the docks used by his business clean by power-washing them daily.

Purchasing equipment was discussed and it was decided that the board is in favor of tracking costs of renting equipment and hiring the jobs done for a year as they would then have a better idea if the purchases are justified. The consensus was to take it up again a year after the new budget is effective.

New Business: Roberts suggested that two more notes be paid early and McNair motioned that the **OECDD #2 and the CEDC loan be paid in full pending approval of Jeff Kemp as to whether it can be done within the constraints of the budget and if it is not feasible, Jeff will advise us of why it is not. Seconded by Johnson; passed by consensus.**

Manager's Report: Roberts has made submitted the invoice and contract to Western Petroleum for the airport fuel system. It will cost approximately \$7000 to replace the hoses, reels and reel and Western Petroleum will pay approximately half of that amount in exchange for a new five year contract.

Roberts said that he had just attended a grant class at the SDAO Conference and talked with the presenter, Kathy Ingram. She said she will help us develop a

Strategic Business Plan. Roberts will talk to her about her charges and feels she will assist at a reasonable price.

Roberts has talked to representatives from the Army Corps of Engineers regarding permits to place pilings. He gave them pictures of some extremely low tides from last year and he feels they were very favorable regarding solutions to the encroachment by gravel coming down the river. They told him to begin the process and they will be willing to assist. Roberts felt they were very positive and feels the COE might help with funding for emergency channel maintenance.

Commissioner's Comments:

Johnson reported on the SDAO conference meetings he had attended. He said there are some ethics law updates, a copy of which he gave to Roberts to have distributed to the commissioners. He had information regarding cost cutting in the area of employee benefits. He also brought some information for new members and information on public records and meetings laws that have changed. He said in talking to many representatives from other special districts, that the Port of Gold Beach is in much better financial condition than the others.

Riddle requested dates for the budget meetings and Roberts said that he wants to attend one of the state's budget seminars and they are behind in scheduling them; however, he will go ahead and set dates.

No other commissioner comments were heard and a short recess was taken at 9:00 p.m.

At 9:10 p.m., Walker opened the executive session scheduled under ORS 192.660(2)(a) regarding employment or hiring of an employee and ORS 192.660(2)(e) regarding real property transactions.

At 9:59 p.m., the board came out of executive session back into regular session. No action was taken and the meeting was adjourned at 10:00 p.m.