

**PORT OF GOLD BEACH  
BOARD OF COMMISSIONER'S  
REGULAR MEETING**  
**August 15, 2013**

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**PRESENT:**

Milt Walker, President  
Bill McNair, Vice-President  
Charles Riddle, Secretary  
Mark Harshman, Commissioner  
Mark Lottis, Commissioner

**ABSENT:**

Debbie Collins, Port Manager  
Jeff Kemp, Accountant

The meeting was called to order at 6:00 pm by Board President, Walker. The roll was called and the Pledge of Allegiance was recited.

**AUDIENCE COMMENTS:**

None

**HUNTLEY PARK:**

Manager Collins reported for Huntley Park saying that Shawn and Patty were getting a lot of campers in and could not leave. Collins updated the Board on the water system and the failing of two water test. It became evident that after the big power outage the UV system has not been working properly and a new power supply had to be purchased. It was installed this week and we will be re-testing the water on Monday. Collins suggested to the Board that they may want to keep a thought of what to do with the store at the park as she doesn't think that the current park host were interested in leasing it.

**OLD BUSINESS:**

Collins reported that the building was completed and that a second billing had come total to date is \$98,106.49. She told the Board that she had called and talked to the manufacturer about the doors and how they were galvanized with a baked enamel finish as well as insulated and at no extra cost to the Port. The manufacturer did say that the insulation is not much more of a cost for the benefit it provides especially on the coast where the wind blows so much and rattles the doors. Collins said that a final inspection still needed to be done and that she had noticed that there was some light coming through the side of the roof on the south side that they will need to check. Collins told the Board that she had rented the Sky-Trax to the Sub-contractor for the month for \$2500.00 plus some labor and materials to fix and re-roof the air compressor building. Collins suggested that the Board go out and look at the shop now that it is completed so the Board went out and looked.

Manager Collins reported that the taxiway was now completed except for the final striping on phase 2 and a final punch list to be done. She reported that the new REIL's were installed and that they are much different than the old rusty ones! Collins told the Board that she would be billing Tidewater for the damage and repairs to the north windsock. The last FAA reimbursement was received in the amount of \$402,795.00 and we will have at least one more billing for the work.

Commissioner Riddle went in to the Ports Strategic Plan and discussing the Port priorities for the next 5 years. He suggested at the July meeting that the different areas of the Port be divided into groups with a Commissioner over seeing a specific area. After some discussion it was decided that Riddle will continue with the airport; McNair will continue with Marina and Intergovernmental issues; Harshman will oversee Huntley Park and upriver lands; Lottis will oversee the Cannery and Plaza; and Walker will oversee the Port Compound, Storage & Land. Each Commissioner will bring suggestions and observations of their different areas back to the meetings.

**NEW BUSINESS:**

Riddle started the discussion on the Airport 2014-2018 Five Year State Capital Improvement Plan (SCIP) by going over what was proposed to FAA and what order the Port wanted to continue for the next year. Riddle explained the different aspects of the SCIP and each of the projects listed. Collins relayed that she had met with WHPacific and went over the list of projects for the 2014 Grant and the Board agreed with the order in which they had discussed.

**APPROVAL OF MINUTES:**

**MOTION: To accept the July 18, 2013 minutes as presented.** Motion made by McNair and seconded by Harshman. Motion passed by a vote of 5 for, 0 against.

**ACCOUNTS PAYABLE:**

**MOTION: To accept accounts payable for July 20, 2013.** Motion made by Harshman and seconded by McNair. Motion passed by a vote of 5 for, 0 against.

**MOTION: To accept accounts payable for August 5, 2013** Motion made by McNair and seconded by Harshman. Motion passed by a vote of 5 for, 0 against.

**ACCOUNTS RECEIVABLE:**

Bug-E-Boyz was noted as still being past due and Druzdzel also came up as still being past due.

**BUDGET REPORT:**

Jeff Kemp went through the budget report with the Board and explained why some numbers looked out of adjustment.

**MANAGER'S REPORT:**

Collins went over the Core Task list and how she has formatted it to show accomplishments. Collins reported Coastal Home Health and Hospice is having their "Grand Opening Celebration" on Thursday September 5<sup>th</sup>, 2013 from 5 - 7 pm upstairs of the Cannery Building. Collins told the Board that she would be in Florida visiting her new Grandson and would not be able to attend and hoped that some of the Commissioners would like to go and see what CHHH has done with Suites "A" & "B". McNair commented that he would like to attend to see the changes. Collins told the Board that Bob Casper had sold his hangar to Ryan & Tyler McGunniss so she would be writing a lease for them and that she and Fishermen Direct are still working on their new lease. Collins told the Board that SDAO settled the "Prestininzi Claim" for damage to his boat by a Port employee for \$2500.00 and that she had rented a small wood dock to Conway Construction who is working on the Pistol River Bridge for \$340.00 (\$20.00 a day). She said there is a new aluminum ladder on the launch ramp dock and explained how she was asked last year by a fisherman why the Port of Gold Beach didn't have one like Brookings did. So Collins said she looked at the Brookings Port ladder and figured out how it could work here. Collins showed the Board a picture of the ladder that was now installed. Collins reported that she met with FEMA last week and that she is trying to locate all of the paperwork that they asked for to close the claim. Collins reported that she had gone to a

South Coast Ports Coalition (SCPC) meeting and met with Ray Bucheger to go over current news of dredging. She said that the State of Oregon has stepped forward and gave 3 million dollars this year and that there is a total of 5 million dollars for the two year period being 2013-2014. The question was that if the dollars were not spent this year would they be held over until next year. Collins told the Board that she will be going to Lincoln City next week to attend the Oregon Coastal Caucus, Economic Summit on Tuesday and Wednesday and will be meeting with the SCPC and the Coastal Caucus. Collins told the Commission that she was working on the RFP for the Strategic Business Plan and also that she has not been able to find "Manager Evaluation" to give to the Board and when she did she would put a copy in each of their boxes. McNair stated that he had an approved copy of the evaluation for Collins to copy. Collins ended by telling the Board that she would be gone to Florida for 2 weeks in September to see her new Grandbaby.

*COMMISSIONER'S COMMENTS:*

Harshman had no comments. Riddle had no comments. Lottis asked if there were results from the Fish Waste Feasibility Study and McNair told him yes there was and that if he wanted a copy one could be made for him. McNair had no comments. Walker reiterated that he wants to talk about the Huntley Park Store and what to do with it in the future and also said he would like it put on the Agenda later in the year.

*AUDIENCE COMMENTS:*

Cliff Childers commented that maybe next year the Port should invite the Coast Guard to a meeting and have them explain to the public what the criteria is in deciding whether or not there should be a Bar closure.

*ADJOURN:*

**MOTION to adjourn** made by McNair and seconded by Harshman. Motion was passed by a vote of 5 for and 0 against at 8:02PM.