

**PORT OF GOLD BEACH
BOARD OF COMMISSIONER'S
REGULAR MEETING
September 28, 2017**

PRESENT:

Milt Walker, President
Bill McNair, Vice President
Charles Riddle, Secretary
Bill Fowler, Commissioner

ABSENT: Mike Luzmoor, Commissioner

Andy Wright – Port Manager

The meeting was called to order at 6:00 p.m. by Commissioner Milt Walker, Board President. Roll called was completed and the Pledge of Allegiance was recited.

PUBLIC COMMENT/PRESENTATION: Shawn Wallace updated the Board on Huntley Park's summer events, incidents, and attendance. He reported that an inspection identified well #2 needs to be filled in, a water spicket needs to be placed between the well and pump house, and a procedure manual for testing the water system needs to be created.

FINANCIAL/BUDGET REPORT:

OLD BUSINESS: Wright explained some of the processes that will finalized the Airport Master Plan and the he announced that the AGIS Survey has been completed. He noted that WHPacific and FAA have prioritized the upcoming projects; beacon and PAPI system that should be completed by June 2018. It was noted that an instrument approach was still feasible and the end goal.

NEW BUSINESS: None

APPROVAL OF MINUTES:

MOTION: Approval of the August 17, 2017, Regular Meeting minutes. Motion made by Walker, and seconded by McNair; motion passed by a vote of 4 for, 0 against.

ACCOUNTS PAYABLE:

MOTION: To accept accounts payable for August 23 and September 6, 2107. Motion made by McNair, and seconded by Fowler; motion passed by a vote of 4 for, 0 against.

ACCOUNTS RECEIVABLE: Wright reported that he has demanded payment on the most recent invoice or the Bartak's will be asked to remove their belongings immediately.

MANAGER'S REPORT: Wright reported that the upper section of the commercial gangway has been completed and plans for transporting and installation are being established. He informed the Board that the dredge contract has been awarded to DUTRA for approximately \$2 million and they should begin mid-October. Wright has asked for an evaluation of Huntley Park's current well, due to the sediment issue, and he will request an evaluation of well #2.

A grant application has been submitted to the Oregon Department of Aviation for reimbursement of the Port's matching funds to the beacon/PAPI system and replacement of the fuel tanks. If the grant is approved, it will cover \$22,000 of the Port's \$23,000 in matching funds. Wright informed the Board that the firefighting operation is paying \$100 a day for use of the facilities.

Agness Company has submitted a bid totaling \$19,500 for the installation of a French drain in the compound area. **MOTION: To accept Agness Company's bid to install a French drain for \$19,500 per the engineering plans on file.** Motion made by McNair, and seconded by Riddle; motion passed by a vote of 4 for, 0 against.

Wright stated that Coffee's legal advice was that the Port keep its current lease agreement unchanged and that he would have Mr. Scannell, currently on a short-term agreement, sign a long-term lease. He also informed the Board that Champlain Construction has inquired about building a shop/office area on the Neil building pad and that ODF&W has had several thefts.

COMMISSIONER'S COMMENTS: Riddle stated that he will be working with Wright to establish a Port tsunami plan.

Walker inquired about the Sea Lion Patrol's finances and stated that there were several boats that have not contributed to the program. Wright noted that the feedback was not positive for the increase in fees. McNair stated that the program will become the sole responsibility of the Port and will require an additional line item in the budget.

RECESSED INTO EXECUTIVE SESSION at 6:55 p.m., per ORS 192.660(2)(i) 192660(8) which allows the Commission to meet for the purpose of evaluating the performance of an officer, employee, or staff member.

Adjourned the Executive Session and reconvene the regular meeting at 7:22 p.m.

ADJOURN:

MOTION: To adjourn the regular meeting of September 28, 2017 made by McNair and second by Walker; motion was passed by a vote of 4 for, and 0 against at 7:23 p.m.